

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

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SUBJECT: FY25-26 addendum #1 with Legacy Link

DATE: October 8, 2025

☒ **RECOMMENDATION**

☐ **POLICY DISCUSSION**

BUDGET INFORMATION

☐ **STATUS REPORT**

ANNUAL- \$

☐ **OTHER**

CAPITAL-

PRESENTED BY: Kathy Holcomb, Habersham Senior Center

COMMISSION ACTION REQUESTED ON: December 15, 2025

PURPOSE:

Requesting approval and Chairmen's signature to acquire updates to the contract that would increase compensation and decrease non-federal funds, county match and local resources related to State and Federal funds for senior meal services at the Habersham County Senior Center for FY July 1, 2025, to June 30, 2026, as per contract with The Legacy Link, Inc.

BACKGROUND / HISTORY:

Annual contract approval with Legacy Link for aging and wellness funded services provided to the elderly and homebound clients of Habersham County Senior Center. With these funds in FY 2025-2026 the center served 52 thousand meals, served an average of 600 clients, provided 17,000 trips for social-life services such as medical, shopping, etc., provided over 1900 monthly programs for wellness and mental activity, and distributed over 1800 food boxes.

ACTS AND ISSUES:

The following sections related to compensation and funding of the contract are listed below:

	<u>Original Contract</u>	<u>Addendum #1</u>
5. Compensation Paid by Legacy to Habersham County		
(b) Nutrition site operation	\$251,305	\$261,187
(d) Wellness	\$17,027	\$17,027
(e) Transportation	\$18,902	\$000
Total	\$287,234	\$278,214
6. Non-Federal Funds, county paid cash match/additional funds		
(a) Nutrition	\$18,777	\$18,777
(a) Transportation	\$2,274	\$2,274
(a) Wellness	\$1,892	\$1,892
(b) Minimum cash requirement Congregate Meals	\$108,937	\$124,661
(b) Minimum cash requirement home-delivered	\$270,170	\$216,107
(b) Non-match local resources	\$632,314	\$388,704
Total	\$1,034,364	\$752,415

OPTIONS:

- 1) Approve recommendation of contract addendum with Legacy Link
- 2) Deny recommendation for approval of the FY24-25 Contract addendum with Legacy Link
- 3) Commission defined alternative

RECOMMENDED SAMPLE MOTION:

Move to approve contract addendum and authorize Chairman's approval.

Signature.

DEPARTMENT:

Prepared by: Kathy Holcomb

Director: ____Kathy Holcomb_

ADMINISTRATIVE

COMMENTS:_____

_____ **DATE:** _____

County Manager

**ADDENDUM NO. 1
TO
AGREEMENT**

Between THE LEGACY LINK, INC., and HABERSHAM COUNTY BOARD OF COMMISSIONERS for the provision of Nutrition and Senior Center Programs; entered into on the first day of July, 2025.

Said agreement is amended to read as follows.

2. Description of Services.

- b) Operation of the nutrition / senior center site includes serving one meal a day, five days a week (247 days per year) as specified in the Grant Application incorporated herein, for a total of 13,000 units of Congregate nutrition services to 400 elderly persons, 38,000 units of Home Delivered nutrition services to 170 elderly persons, providing client assessment for services, nutrition education and any other activities which seem necessary to educate and inform the elderly of services in the community and/or to bring independence and dignity into their lives.
- c) Provide Wellness services for elderly persons in Habersham County as described in The Legacy Link, Inc. Area Plan for the period July 1, 2025 to June 30, 2026. Services must be performed as provided in Subpart “D” of Title III of the Older Americans Act of 1965 as amended. A total of 2,000 units of Wellness (Health Promotion/Disease Prevention) Group Services will be provided to 483 individuals in the categories of Lifestyle Management, Nutrition Education, Physical Activity, and Program Awareness/Disease Prevention in Habersham County.
- d) Provide Transportation services for elderly persons in Habersham County as described in The Legacy Link, Inc. Area Plan for the period July 1, 2025 to June 30, 2026. Services must be performed as provided in Subpart "D" of Title III of the Older Americans Act of 1965 as amended. A total of 708 units of Transportation services to 163 persons.

5. Compensation.

- b) The total compensation paid by The Legacy Link, Inc. to the Contractor for nutrition site operation, including both Congregate and Home Delivered Meals operation and

management, pursuant to this Agreement shall not exceed Two Hundred Sixty-One Thousand, One Hundred Eighty-Seven Dollars (\$261,187.00). The total compensation paid by The Legacy Link, Inc. to the Contractor for Wellness services pursuant to this agreement shall not exceed Seventeen Thousand and Twenty-Seven Dollars (\$17,027.00)

6. Non-Federal Funds.

- a) As a condition of this Agreement, the Contractor agrees to insure non-federal funds (local match) in the amount of Eighteen Thousand Seven Hundred Seventy-Seven Dollars (\$18,777.00) will be available for nutrition site operations, Two Thousand Two Hundred Seventy-Four Dollars (\$2,274.00) for Transportation and One Thousand Eight Hundred Ninety-Two Dollars (\$1,892.00) for Wellness services.
- b) The Contractor further agrees to insure local cash based on actual cost per meal and available federal and state funds for 13,000 Congregate and 38,000 Home Delivered Meals.

The minimum cash requirement for the term of the Agreement (including local match and program income) being One Hundred Twenty-Four Thousand, Six Hundred Sixty-One Dollars (\$124,661.00) for Congregate meals and Two Hundred Sixteen Thousand, One Hundred Seven Dollars (\$216,107.00) for Home Delivered Meals, with operation and meals management included.

The Contractor shall provide the necessary non-match local resources required for the provision of the services listed in item two (2) of this contract, this amount being Three Hundred Eighty-eight Thousand, Seven Hundred Four Dollars (\$388,704.00).

*All other terms and conditions of this agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

THE LEGACY LINK, INC.

By: _____ Date: _____
Chief Executive Officer/AAA Director

CONTRACTOR:
HABERSHAM COUNTY BOARD OF COMMISSIONERS

By: _____ Date: _____
Chairman, County Board of Commissioners

Printed Name: _____